



## **Heart Gallery Faith Based Host** **Intern/Volunteer Job Description**

### **AGENCY DESCRIPTION:**

AFFEC is a nonprofit organization located in Eugene. Oregon AFFEC'S mission is to find loving and permanent families for every waiting foster child.

### **JOB SUMMARY:**

Heart Gallery photos are on display each month at a different local church. Sunday morning greeters are needed to attend the display. Duties include: directing views to the Heart Gallery literature, making sure the exhibits are in good order and noting any questions to be passed on to AFFEC employees.

### **INTERN RESPONSIBILITIES:**

Under the supervision of the Heart Gallery Program Director

- Directing viewers at the church to Heart Gallery literature
- Make sure exhibit is in good order
- Make sure any questions are passed on to the AFFEC employees

### **SKILLS/QUALIFICATION REQUIRED:**

- Excellent oral and written communication skills with the ability to communicate with diverse populations

### **SCHEDULE:**

Minimum commitment is 2-3 hours per week on Sundays (1-4 Sundays per month)

**CONTACT:** Volunteer Coordinator [info@afamilyforeverychild.org](mailto:info@afamilyforeverychild.org) or 541-343-2856