



Sponsorship Program Researcher Volunteer/Internship Position

AGENCY DESCRIPTION:

AFFEC is a nonprofit organization located in Eugene, Oregon. AFFEC'S mission is to find loving and permanent families for every waiting foster child

JOB SUMMARY:

Work with the Sponsorship Program Coordinators to research national and international sponsorship programs to come up with ideas on how to better improve our own program. This job will also require that you analyze data and be able to interpret ideas and apply them appropriately to our organization.

RESPONSIBILITIES:

Under the supervision of Sponsorship Program Coordinator, the intern will:

- Look at other sponsorship programs online
- Contact sponsorship coordinators of other programs.
- Communicate possible improvements
- Interpret ideas and apply the new ideas to our program.
- Be creative and come up with ideas of improvement

EDUCATION NEEDED:

Students and post grads encouraged to apply, but anyone is welcome. Must have basic computer knowledge and be a quick learner.

SKILLS/QUALIFICATION REQUIRED:

- Excellent oral and written communication skills, with ability to communicate with diverse populations
- Computer skills
- Well organized with attention to detail and ability to carry out tasks independently
- Ability to meet deadlines
- Creative

PERSONALITY BEST SUITED FOR THIS POSITION:

We seek a person who is outgoing, driven, dedicated, and wants to make a difference in their community.

EXPERIENCE OR SPECIAL SKILLS DESIRED:

A Family For Every Child Sponsorship Program needs a team player, someone who has a strong attention to detail, and who follows through with their assignments.

SCHEDULE:

- 3-6-9 month commitment, depending on size of event and how many we do
- 9 hours a week
- Until event is over and all donors are thanked, all data is recorded

CONTACT:

Volunteer Coordinator info@afamilyforeverychild.org or 541-343-2856