



**INTERNSHIP JOB DESCRIPTION**  
**A Family For Every Child/ Heart Gallery**  
**RSS Feeds**  
**Intern/Volunteer Job Description**

**AGENCY DESCRIPTION:**

AFFEC is a nonprofit organization located in the Oregon.

AFFEC'S mission is to finding loving, permanent families for every waiting foster child.

**JOB SUMMARY:**

**Build a RSS feed**

**INTERN RESPONSIBILITIES:**

Under the supervision of the Web Coordinator, Scott Corcoran, the intern will:

- A. Make changes to the existing news headlines collection and display program
- B. Archive articles and pictures for use in building the RSS feed.
- C. Build PHP mechanism for serving the articles to RSS
- D. Test to make sure that the feed properly archives old articles.

**EDUCATION NEEDED:**

Bachelor's degree, CS, or related field, programming experience

**SKILLS/QUALIFICATION REQUIRED:**

- Excellent oral and written communication skills, with ability to communicate with diverse populations
- Programming experience with PHP
- Experience using Netbeans or Dreamweaver
- Well organized with attention to detail and ability to carry out tasks independently
- Ability to meet deadlines

**PERSONALITY BEST SUITED FOR THIS POSITION:**

**Detail oriented.**

**EXPERIENCE OR SPECIAL SKILLS DESIRED:**

PHP (or equivalent programming) experience required.

**SCHEDULE:**

Minimum commitment: hours a week

10 Hours per week

Weekdays of the week

tasks may or may not be able to be performed from home office.

**CONTACT:** Web Coordinator, Scott Corcoran, [scott@afamilyforeverychild.org](mailto:scott@afamilyforeverychild.org), 541-343-2856

ASSIGNED TO \_\_\_\_\_

DATE ASSIGNED \_\_\_\_\_

DATE ENDING/COMPLETED IF ONE \_\_\_\_\_