

Press "tab" to move from field to field. Press the space bar to enter an X in a checkbox.

Adoption Bulletin Number:

Heart Gallery Application Form

DHS Caseworkers: Please save this form to your computer, then fill it out using Word, save the file and e-mail it as an attachment to: **Beckie.S.Jackson@state.or.us**

Please do not fill in this form by hand. If you need a form that can be handwritten, please e-mail the Heart Gallery at: adopt@heartgalleryoregon.org

If you have questions about whether a child is appropriate for the Heart Gallery, please refer to the DHS Child Welfare Procedure Manual, Chapter 5, Section 6 on Recruitment. You can click on the link at the end of this form.

Date:

Child's first name:

Last name:
(for our records only. It will not be shown in gallery exhibits.)

Check here if this child is part of a sibling group that must be adopted together. If so, give the first and last names of the others in the group: ***Fill out a separate form for each child.***

Eligibility for the Heart Gallery:

I have verified this child is legally free for adoption: Yes No

This child is a legal risk: No Yes -- If yes, answer the following:

Have you received approval from your supervisor? No Yes

Have you identified any concerns regarding siblings or family in the area? No Yes

If the child is under 6, please explain why you feel the child needs recruitment efforts through the Heart Gallery:

Caseworker name:

Branch:

Address:
(press return between lines)

E-mail:

Work phone: ()

Cell phone: ()

Foster parent name:

Full Address:

(press return
between lines

County:

E-mail:

Home Phone: ()

Cell: ()

Restrictions: Please check with your supervisor, and possibly the foster parents, regarding these questions:

Should a pseudonym be used on the child's picture? No Yes, please use:

Are there areas of the state the child's portrait should **not** be displayed: No Yes, don't use the picture in these locations:

Publicity: Can this child be used in publicity about the Heart Gallery? (*This can include newspaper and TV stories about the child, and informational materials used by the Heart Gallery*) :

No Yes – Please indicate the types that are approved:

TV and radio Newspaper Information and publicity materials

used by the Heart Gallery

Are there any restrictions on where or how the child can be used in publicity materials:

No Yes— please describe the restrictions:

When a child is adopted, the Heart Gallery will contact the new parents to ask about continued use of the child in publicity.

The following information will be used to compose a very brief description of the child that will be included with the Heart Gallery portrait:

Child's age:

DOB: / /

Male Female

Hair color:

Eye color:

Ethnicity:

Special physical qualities such as cute smile, dimples, athletic build, curly or spikey hair, etc.

Briefly describe the child's likes, dislikes, special interests, hobbies:

Briefly describe the traits of a desirable adoptive family:

Any other information about the child you'd like us to have, such as: what they would like in a family • a favorite past trip or experience of the youngster • the child's goals • special challenges faced by the child • relatives they would like to stay in contact with • sensitivities we should be aware of when taking photos:

If the child has a CASA or an attorney, please provide the following information in case the Heart Gallery would like more information for the description.

CASA name: _____ and contact phone: ()

Attorney name: _____ and contact phone: ()

Save the completed file and e-mail it as an attachment to: Beckie.S.Jackson@state.or.us

Print a copy of this form and keep it in the child's file.

The link for the Procedure Manual related to the Heart Gallery is:

http://www.dhs.state.or.us/caf/safety_model/procedure_manual/ch05/ch5toc.html

***** To be filled in by DHS *****

This child to be photographed by: Heart Gallery of Oregon Lane County Heart Gallery
(child lives in Lane County, even if worker is outside the county)